

H U A N G S O P H I A

P O R T F O L I O

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C O N T A C T

- +61 422 252 862
- sophiahpq@gmail.com
- Melbourne, VIC

S K I L L S

- Software Proficiency
 - Rhino
 - Adobe Suite
 - Revit
 - ArchiCAD
 - Grasshopper
 - Enscape
 - D5 Render
- Project Coordination
- BIM/ Revit Documentation
- Digital Fabrication
 - 3D Printing
 - Laser Cutting
 - AI assisted Design

E D U C A T I O N

- **MASTER OF ARCHITECTURE**
University of Melbourne
2024-2025
- **BACHELOR OF DESIGN (Architecture)**
University of Melbourne
2021-2023
- **HIGH SCHOOL**
PLC Armidale
2017-2019

P R O F I L E

Graduate of Architecture with experience delivering commercial, hospitality and aviation projects from design development through construction documentation and project delivery. Experienced in consultant coordination, building permit documentation, technical detailing and BIM workflows. Passionate about integrating architectural design with practical project execution, with a strong interest in project coordination, construction systems and multidisciplinary collaboration.

E X P E R I E N C E

- **GRADUATE OF ARCHITECTURE** **TA SQUARE ARCHITECTS**
MELBOURNE | 2026
 - Three Neko Café - Commercial Hospitality Fit-out**
 - Prepared construction and building permit documentation for a commercial hospitality fit-out.
 - Coordinated with builders, building surveyors, engineers and Retail Delivery Managers throughout project delivery.
 - Managed consultant comments, drawing revisions and compliance requirements.
 - Assisted with contract administration, RFIs and documentation updates during the permit process.
 - Nene Chicken- Retail Fit-out**
 - Produced construction documentation and coordinated revisions across architectural and consultant drawings.
 - Liaised with structural engineers and builders to resolve technical issues during documentation.
 - Supported project delivery through consultant coordination and permit documentation.
- **ARCHITECTURAL CONSULTING INTERN** **FOSI CONSULTANTS**
SINGAPORE | 2024
 - Bauerfield International Airport Terminal Reconfiguration**
 - Contributed to the design development and documentation of an international airport terminal reconfiguration project.
 - Coordinated with architects, engineers and consultants throughout project development.
 - Assisted in preparing tender and construction documentation in accordance with international aviation requirements.
 - Supported project coordination across multidisciplinary teams to ensure timely project delivery.
- **ARCHITECTURAL INTERN** **CCLAB ARCHITECTURE**
MELBOURNE | 2023
 - Residential & Mixed-use Projects**
 - Assisted in concept design, design development and BIM modelling for residential and mixed-use projects.
 - Produced coordinated Revit models and construction documentation.
 - Collaborated with project architects to develop technical detailing and presentation material.